

Inspection notes of Sri Bhaskar Reddy Pinreddy Sr.DCM/BZA conducted bet GDR-BTTR section on

10.02.2021:

Sl no	Observations	Action by
GUDUR		
1	Glow sign indication board "LIFT" is not fixed on the old FOB (BZA end). Also way to platform number glow sign boards were not erected on the FOB and on the stairs leading towards platforms.	Sr.DEE/M/BZA
2	A lot of vegetation/ bushes were found adjacent to the FOB landing on the new entry of GDR. Also jungles were noticed on both ends of new booking office and the same need to be cleared at the earliest.	Sr.DEN/S/BZA
3	Plain Morram to be provided and surface to be leveled in the leftover portion of circulating area where CC work is not done for better ambience.	Sr.DEN/S/BZA
4	Legend boards for new booking office and flexi boards at the new entry to be provided for guidance of passengers.	CCI/Stores
5	A lot of cobwebs were found in the new Booking office and the same to be attended immediately.	Sr.DEN/S/BZA
6	Lights and fans are to be provided at new Booking office and also in the circulating area of new entry as well as entry/exit gates.	Sr.DEE/M/BZA
7	One almirah from the existing booking office to be shifted to the new booking office for keeping records and registers.	CBSR/GDR CCI/NLR
8	Security to be provided in the circulating area and new booking office premises as a lot of equipment will be provided there.	Sr.DSC/BZA
9	Sand/ballast chip heaps were found on all the platforms and the same to be removed.	Sr.DEN/S/BZA
10	Intensive cleaning of all the Water pedestal on platforms to be done.	Sr.DEnHM
11	On PF No.2&3 near WVM one cylindrical tank was lying on the platform pertaining to WVM licensee and the same to be removed at once. Also the stickers of the licensee M/s A.Diet express were in shabby condition. The same needs to be replaced with new ones.	CCI/Catering/South
12	Water leakage noticed in the water booth number 103 on PF2&3, the same needs to be attended.	Sr.DEN/S/BZA
13	Some steel dustbins were found in loose condition and not fixed to ground on some locations of platform. The same needs to be fixed to ground on top priority.	Sr.DEN/S/BZA Sr.DEnHM/BZA
14	Lot of garbage was found behind the WVM on pf no 1. The same needs to be removed at once.	Sr.DEnHM/BZA
15	One Lipi printer was found out of order from a long duration. The same needs to be removed and processed for condemnation as new one supplied in its place.	CCI/NLR CCI/UTS&PRS
16	Broken handles of wooden almirah in Reservation office are to be replaced.	CCI/Stores
17	A lot of unwanted posters were noticed in the concourse area and the same needs to be removed.	Sr.DEnHM/BZA
18	Iron frames of Vyoma boards were available near the booking window, the same to be removed at once as the contract terminated.	CBSR/GDR CCI/NLR CCI/UTS&PRS
19	Faded footprints stickers in booking office concourse and reservation	CCI/Stores

	office concourse are to be replaced with new stickers.	
20	One new surface cleaning machine is unutilized and in sealed condition was lying idled on PF No1 from long time and the same to be kept in use.	Sr.DEnHM/BZA
21	Cobwebs were noticed near the cell kitchen on pf1 and near prepaid AC waiting hall .The same needs to be removed at once.	Sr.DEnHM/BZA
22	New pillow covers, bed sheets, buckets and mugs to be provided to retiring rooms. Mattress in retiring room no 2 to be replaced as it was found damaged.	CCI/Stores
23	Cleanliness in concourse of retiring rooms is very poor and needs improvement.	Sr.DEnHM/BZA
24	Tiles near retiring room no 6 are broken. The same needs to be attended.	Sr.DEN/S/BZA
25	Water leakage and seepage noticed in the walls of TTE restroom, the same needs to be attended and brightening to be done.	Sr.DEN/S/BZA
26	Auto door closure is to be provided for the door of TTE's restroom to prevent AC leakage.	Sr.DEN/S/BZA
27	Door mats, curtains to be replaced with new ones in Reserved lounge.	CCI/Stores
28	Door latch in bathroom of Reserved lounge needs to be attended.	Sr.DEN/S/BZA
29	Water leakage noticed in general waiting hall on platform no 1 .The same needs to be attended.	Sr.DEN/S/BZA
30	Water leakage from Water pedestal no. 6 near parcel office to be arrested.	Sr.DEN/S/BZA
31	Three seater perforated chairs in damaged condition were dumped near parcel office. The same to be processed for condemnation & disposed.	CCI/NLR SMR/NLR
32	Epson printer not working in parcel office. The same needs to be rectified.	CCI/NLR
VENKATACHALAM		
33	One chair to be provided for STBA as the existing chair is in damaged condition.	CCI/Stores
34	Tourism boards in general waiting hall are to be replaced.	CCI/Stores
35	Stickers on toilet doors to be replaced in General waiting hall.	CCI/Stores
36	Lavatory in general waiting hall is jammed and needs to be attended.	Sr.DEN/S/BZA
37	Three seater perforated chairs in general waiting hall needs to be painted as the paint faded away.	CCI/Stores
38	Roof leakages were noticed in general waiting hall and needs to be attended.	Sr.DEN/S/BZA
NELLORE		
39	Damaged false ceiling to be replaced in general waiting hall on PF No.4 as they were given up at some locations.	Sr.DEN/S/BZA
40	Wheel chairs to be replaced as the existing wheel chairs in damaged condition. Local Rotary Club/Social Welfare organizations to be approached for sponsoring.	CCI/NLR
PADUGUPADU		
41	Goods opening balance was showing as Rs 13,53,00,239 instead of nil balance. The same needs to be informed to CRIS for necessary modification.	CCI/FOIS
42	Door mats to be provided at FOIS room .	CCI/Stores

43	Month wise summary of loading/unloading from April 2020 to be maintained in the statistical register.	CGSR/PGU CCI/NLR
44	Water leakage noticed in the water pedestal adjacent to FOIS room. The same needs to be attended.	Sr.DEN/S/BZA
BITTRAGUNTA		
45	Proper acknowledgements are not available for PCCM circulars. All Section CCIs to ensure acknowledgements at stations in their respective sections.	All Section CCIs
46	Door mats, buckets and mugs in toilets to be provided at all inspection locations.	CCI/Stores


 (Bhaskar Reddy Pinreddy)
Sr.DCM/BZA

c/- Sr.DEE/M/BZA, Sr.DEN/S/BZA, Sr.DOM/BZA, Sr.DSC/BZA & Sr.DEnHM/BZA – for kind information & necessary action

c/-SMR/GDR, All Section CCIs